



**San Francisco Bay Area Federal Executive Board  
June 9, 2016  
Board of Directors Meeting Minutes**

**Call to Order**

John Kramar, Chair, called the meeting to order at 9:30 a.m.

**Attendees**

Last Name	First name	Agency
McMahon	Andrew	GSA
Goodenough	Merry	USACE
Cabeca	John	USPTO
Castaneda	Gail	FEB
Hamill	John	FEMA
Kay	Leo	DOL
Robles	Michael	SSA
Jauregui	Maria	USDOJ
Littrell	Tammy	FEMA
Roscher	Kathleen	DHS TSA
Kramar	John	USCIS DHS
Kramek	CAPT Joseph	USCG
Rummery	Sharon	USCIS
Sherwood	Stephen	USPIS

Russell	Sara	FEB
Thomas	Janie	DOL
Young	Mark	HHS
Coulson	Matthew	VA
Majdiak	Sarah	USDOJ
Ebbley	Shawn	DHS HSI
Yamagata	Les	GSA
Simone	Nick	USACE
Parham	Sara	DOJ
Lock	Justin	DOJ
Cabrera	Ed	HUD
Cheevers	Jack	CMS
Hennessy	Matthew	HUD
Mooney	Ray	USFS

**Introductions and Welcome:** John Karmar, Chair, welcomed everyone and asked to go around the room for introductions. Asked everyone to say how they use social media in their agency.

**Review/Approval of the May Minutes:** John Kramar called for a review of the May 12, 2016 meeting minutes, and a motion to accept. Janie Thomas, DOL made the motion, seconded by Merry Goodenough, USACE The Board accepted the minutes as prepared.

**Shawn Ebbley from DHS Homeland Security Investigations** demystified his agency for more info go to: <https://www.ice.gov/hsi>

HSI's workforce includes special agents, analysts, auditors and support staff. Its men and women are assigned to cities throughout the United States and to offices around the world. HSI's international force is the department's largest investigative presence abroad and gives HSI one of the largest international footprints in U.S. law enforcement.

HSI has broad legal authority to enforce a diverse array of federal statutes. It uses this authority to investigate all types of cross-border criminal activity, including:

- Financial crimes, money laundering and bulk cash smuggling;
- Commercial fraud and intellectual property theft;
- Cybercrimes;
- Human rights violations;
- Human smuggling and trafficking;
- Immigration, document and benefit fraud;
- Narcotics and weapons smuggling/trafficking;
- Transnational gang activity;
- Export enforcement; and,
- International art and antiquity theft.

**Sara Russell, Director, SFFEB Report:** Sara Russell went over the financial report (see below) for April and May 2016 and financial reports was provided as a handout. Also announced FEB has [a Twitter Account @SanFranciscoFEB](#).

**Leo Kay, Public Information Officer, Dept. of Labor and new Chair, Public Affairs Council**

Leo Kay discussed things we can do together.

- Share Best Practices
- Tell Federal Stories
- Tell What Your Agency is doing
- Updates on Earthquake preparedness

**Andrew McMahon, Regional Administrator, General Services Administration**

- Overview of GSA's [18F](#) and [Superpublic](#)
- 18F Has hired 12 people click on link [18F](#)
- [Superpublic](#) Super public creates co-working space where federal, state and city come together. A lab will be located at 50 United Nations Plaza
- FEB will send out announcement of opening

**Adjourn:** 11:00 a.m.



**San Francisco Bay Area Federal Executive Board  
May 31, 2016  
Monthly Reconciliation Summary**

**CHECKING ACCOUNT BALANCE as of 4/30/16** **\$36,103.46**

DATE	BUDGET CATAGORY	BUSINESS	PRODUCT/SERVICE	AMOUNT
<b>INCOME</b>				
5/19	[LDP]	Crest Craft	Overpayment FEYA Awards	\$278.48
<b>TOTAL</b>				<b>\$278.48</b>

<b>EXPENSES</b>				
5/02	[BANK FEE]	Chase Paymentech	Card Processing	\$66.42
5/03	[FEYA]	SF Conservancy of Music	Music at FEYA	\$135.00
5/06	[LDP}	Crest Craft	LDP Plaques	\$390.15
5/06*	[LDP}	Crest Craft	LDP Plaques	\$390.15
5/09	[SUPPLIES]	Vistaprint	SNP Business Cards	\$49.44
5/25	[SUPPLIES]	Costco	Coffee Cups (500)	\$29.90
5/25	[FEYA]	The Coffee Smith #1011	Catering	\$1,125.00
5/19	[TRAINING]	Jason Womack #1010	Admin Day Trainer	\$1,788.00
<b>TOTAL</b>				<b>\$3,975.06</b>

**CHECKING ACCOUNT BALANCE 3/31/16** **\$32,407.88**

<b>OBLIGATIONS NOT CLEARED</b>				
5/12	[SUPPLIES]	#1012 Sara Russell	Coffee Urn Supplies	\$35.61
	[TRAVEL]	"	Richmond & Oakland	
				\$43.20
6/08	[LDP]	#1013 G. Castaneda	Flowers and Vases	\$60.71
<b>TOTAL</b>				<b>\$139.52</b>

**FUNDS AVAILABLE** **\$32,268.36**

\* Not a duplicate, refund less additional 3 plaques shown in income